

BOARD ACTION  
September 13, 2016

	<p><b><u>EMPLOYEE AWARDS/BOARD AND COMMITTEE CERTIFICATES</u></b></p> <p><b><u>TEN YEARS</u></b></p> <p>James Brown, Mobile Irrigation Specialist Public Resources/Lake Soil &amp; Water Conservation Division</p> <p>Edward Woodyard, Telecommunications Division Manager (not present) Information Technology/Telecommunications Division</p> <p><b><u>TWENTY YEARS</u></b></p> <p>Kathy Craig, Office Associate III Public Works/Solid Waste Division</p> <p><b><u>RETIREMENT</u></b></p> <p><b>15 YEARS:</b> Jose Bermudez Sanchez, Assistant Veterans Service Officer Community Services/Veterans Services (not present)</p> <p><b>27 YEARS:</b> Karen Chester, Associate Planner Economic Growth/Planning &amp; Zoning Division</p> <p><b><u>QUARTERLY AWARDS</u></b></p> <p><b><u>EMPLOYEE OF THE QUARTER – 3<sup>rd</sup> Quarter FY2016</u></b> Keith (Michael) Lee – Roads Maintenance Operator Public Works/Road Operations Division/Maintenance Area III (Umatilla)</p> <p><b><u>T.E.A.M. OF THE QUARTER – 3<sup>rd</sup> Quarter FY2016</u></b> <b>LAKE COUNTY ADDRESSING CONSORTIUM TEAM:</b></p> <p><b><u>INFORMATION TECHNOLOGY EMPLOYEES</u></b> Jim Dowling, Senior GIS Analyst Larry Martin, GIS Analyst Susan Carroll, GIS Manager</p> <p><b><u>PUBLIC SAFETY EMPLOYEES</u></b> Gregory Holcomb, Public Safety Communications Technologies Division Manager/E911 (not present) Laura Nichols, Systems Database Coordinator</p>	ANDERSON
	<p><b><u>CITIZEN QUESTION AND COMMENT PERIOD</u></b></p> <p>Mr. Vance Jochim, writer of a blog on local government issues, made a general comment on the budget process used by the County and suggested that measurable goals should be set and matched when giving a budget presentation. He opined that the current process has very little information on</p>	

	<p>performance metrics and encouraged the Board to think about requiring measurable goals to better track cost performance.</p> <p>Mr. Rick Ault, a resident of Clermont, expressed his frustration with the eligibility and qualification process used to determine an elected official's residence, which he feels affects whether or not a County Commissioner can represent a district. He opined that the local government should address the issue.</p> <p>Ms. B. Grassel, a resident of Tavares, stated that she is in support of the Board's decision to fund an employee health clinic and noted that the Board will see much healthier employees. She cautioned that there could be a higher amount of claims during the first year due to some employees being first time participants in the health care screening, but it will be beneficial in the long run.</p>	
<p>APPROVED</p>	<p><b>Tab 1.</b> Approval of Clerk of Courts' Consent Agenda (Items 1 – 7)</p> <ol style="list-style-type: none"> <li>1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.</li> <li>2. Request to acknowledge receipt of Resolution 2016-05 identifying the Fiscal Year 2016-2017 meeting schedule for the Estates at Cherry Lake Community Development District.</li> <li>3. Request to acknowledge receipt of copy of Resolution 2016-05 from the Arlington Ridge Community Development District amending the designated dates, time, and location for the regular meetings of its Board of Supervisors for the Fiscal Year 2016-2017, in accordance with Section 189.015(1), Florida Statutes, along with cover letter dated August 12, 2016.</li> <li>4. Request to acknowledge receipt of notification that Estates at Cherry Lake Community Development District filed an Annual Financial Report for 2015 with the Department of Financial Services per Florida Statute, Section 218.32(1)(a).</li> <li>5. Request to acknowledge receipt of copy of Ordinance 2016-36 from the City of Clermont which annexes vacant property into the city limits and was adopted by the Clermont City Council on August 9, 2016.</li> <li>6. Request to acknowledge receipt of the revised 2016 meeting schedule announced for the St. Johns River Water Management District's Governing Board (the revised schedule reflects the date change from November 8 to</li> </ol>	<p>KELLY</p>

	November 15).	
	7. Request to acknowledge receipt of Lake County's Semi-Annual Investment Report of June 30, 2016.	
APPROVED	<b>Tab 2.</b> Request approval of <b>Proclamation 2016-98</b> proclaiming October 2016 as Native Plant month, per Commissioner Parks.	PARKS
APPROVED	<b>Tab 3.</b> Request approval of Mediation Week <b>Proclamation 2016-99</b> , per Commissioner Parks.	PARKS
APPROVED	<b>Tab 4.</b> Request approval of World Heart Day <b>Proclamation 2016-97</b> , per Commissioner Parks.	PARKS
APPROVED	<b>Tab 5.</b> Request approval and execution of <b>Proclamation 2016-100</b> recognizing October 2 - 8, 2016, as 4-H week in Lake County. There is no fiscal impact.	PARKS
APPROVED	<b>Tab 6.</b> Request from Community Services for approval to continue to serve as a member of the ACCESS Florida Community Network with the Department of Children and Families (DCF) Circuit 5 and signature approval for County Manager to sign the agreement. There is no fiscal impact.	KEEDY
APPROVED	<b>Tab 7.</b> Request from Community Services for approval of the Fiscal Year 2015-2016 Annual State Housing Initiatives Partnership (SHIP) Report. There is no fiscal impact.	KEEDY
APPROVED	<b>Tab 8.</b> Request from County Attorney for approval to declare the following County owned properties as surplus for the purpose of disposal: Alt Keys 1201217, 1268133, 3499859, 3499913, 3499654, 3499832, 1437679, 3380878, 1126312, 1437423, 1536987, 1742340, 3013646, 1125898, 2506946, 1388392, 1499186, 1797152, 1390354, 3304560, 1376491, 1265401, and 3619889. There is no fiscal impact at this time.	MARSH
APPROVED	<b>Tab 9.</b> Request from County Attorney for approval for the Board to order the 2016 tax roll be extended prior to completion of the Value Adjustment Board hearings. There is no fiscal impact.	MARSH
APPROVED	<b>Tab 10.</b> Request from County Attorney for approval to execute the Stipulated Final Judgment in Court Case No. 2015-CA-000772, Lake County vs. Thermo-Cool Air Conditioning & Heat, LLC, et al., (Parcel Number: FP36) regarding the Property Owner's property damages and the apportionment between the Property Owner and Tenant on property needed for the CR 466A Road Project. The fiscal impact at this time is \$180,102.00	MARSH

	(Total Settlement of \$700,885.38 less \$520,783.38, which was previously deposited into the Registry of the Court per the Stipulated Order of Taking and Stipulated Partial Final Judgment as to the Tenant). Commission District 5	
APPROVED	<b>Tab 11.</b> Request from County Attorney for approval for County Manager, with approval of the County Attorney, to review and approve requests for deeds in lieu of foreclosure on SHIP mortgages, which includes accepting less than the full amount owed and is prorated based on the number of years remaining in the term on Lake County's Mortgage and Note. This also includes the approval to cancel the Mortgage executed by Daniel Gerkey on September 7, 2007, and recorded at O.R. Book 3507, Pages 985 through 992, upon receipt of the prorated payment of \$2,500.00. Fiscal Impact: Original loan amount was \$30,000.00 on a 10 year mortgage; the prorated recovery will be \$2,500.00.	MARSH
APPROVED	<b>Tab 12.</b> Request from County Attorney for approval to make tax deed applications on County held tax certificates for properties on the Property Appraiser's roll for years 2010 through 2014. At this time, the fiscal impact is FY17 \$4,550.	MARSH
APPROVED	<b>Tab 13.</b> Request from County Manager for approval of the proposed BCC meeting dates for 2017 as follows: January 10 and 24, February 7 and 21, March 7 and 21, April 4 and 18, May 9 and 23, June 6 and 20, July 11 and 25, August 8 and August 22, September 5 and 19, October 10 and 24, November 7 and 21, and December 5 and 19.	HEATH
APPROVED	<b>Tab 14.</b> Request from Economic Growth for approval of the School Impact Fee Agreement between Lake County Board of County Commissioners and Shantiniketan-FL, LLC. This agreement will allow the Shantiniketan development, a 55+ age community, to forgo paying School Impact Fees as set forth in Lake County Code Section 22-22. There is no fiscal impact. Commissioner District 3 (within the City limits of Tavares)	CHANDLER
APPROVED	<b>Tab 15.</b> Request from Economic Growth for approval to award three (3) contracts for building inspection and plan review services, under Request for Proposal (RFP) 16-0620, to Booth, Ern, Straughan & Hiott, Inc. (Tavares), Universal Engineering Sciences, Inc. (Orlando), and M.T. Causley, LLC (Homestead). The actual annual fiscal impact will be dependent upon needs, but is estimated to be \$100,000 (expenditure).	CHANDLER
APPROVED	<b>Tab 16.</b> Request from Facilities Development and Management for approval of a Guaranteed Maximum Price (GMP) of \$1,095,092.90 and other project related costs and design/construction contingency allowance of \$134,509.29 for the project entitled "Lake County Fire Station 14 Construction", and	SWENSON

	authorize County staff to complete all associated implementing documents. The fiscal impact is \$1,229,602.19 (Expenditure). Commission District 5	
APPROVED	<b>Tab 17.</b> Request from Facilities Development and Management for approval to award contracts for As-Needed Repair Services for Lake County Vehicles and Operating Equipment under Invitation to Bid (ITB) 16-0615, and authorize the Procurement Office to complete all supporting documentation. The annual fiscal impact is estimated to be \$600,000 (Expenditure).	SWENSON
APPROVED	<b>Tab 18.</b> Request from Fiscal and Administrative Services for approval to award two (2) contracts for auction services under Request for Proposals (RFP) 16-0625, to George Gideon Auctioneers, Inc. (Zellwood, FL) and Garner & Assoc. Auctioneers, Inc. (Bartow, FL). The fiscal impact is unknown as items are disposed of when necessary and the number and value of items varies annually. This is a revenue contract.	KOONTZ
APPROVED	<b>Tab 19.</b> Request from Fiscal and Administrative Services for approval to (1) declare the items on the attached list surplus to County needs, (2) authorize the removal of all of the items on the attached list from the County's official fixed asset inventory system records, and (3) authorize the Procurement Manager to execute any required title documents.	KOONTZ
APPROVED	<b>Tab 20.</b> Request from Fiscal and Administrative Services for approval for a distribution of \$50,000.00 from funds designated as Crime Prevention Funds for use in the Sheriff's crime prevention activities. The fiscal impact is \$50,000.00 (expenditure).	KOONTZ
APPROVED	<b>Tab 21.</b> Request from Human Resources for approval of proposed settlement of employment claim with Pamela Richmond, a Project Manager for the Metropolitan Planning Organization (MPO), and authorize Chairman to execute any necessary documents related to the settlement. The fiscal impact is \$130,000.	ANDERSON
APPROVED	<b>Tab 22.</b> Request from Human Resources for approval of the Renewal of Excess Loss Insurance for Lake County's Self-Insured Medical Plan with Symetra Life Insurance Company; and authorize the Procurement Manager to execute any necessary documents. The estimated fiscal impact is \$561,220 (Expenditure), which is a 4.53% increase over last year.	ANDERSON
APPROVED	<b>Tab 23.</b> Request from Human Resources for approval to renew the County's annual Loss Control Program insurance policies with Princeton and other insurance companies (\$1,460,683), Brown & Brown's annual fees for professional services (\$55,000) and pre-funding of the Tenant Users Liability Insurance Program (T.U.L.I.P.) (\$2,000); and authorize the Procurement	ANDERSON

	Manager to execute any necessary documents. The estimated fiscal impact is \$1,517,683, which is a 3.2% increase over the current fiscal year.	
APPROVED	<b>Tab 24.</b> Request from Human Resources for approval of the 2017 calendar year schedule of holidays for Lake County BOCC employees. There is no fiscal impact.	ANDERSON
APPROVED	<b>Tab 25.</b> Request from Public Resources for approval of branch library closings for calendar year 2017, and "out of session" operating hours for the Cooper Memorial Library through calendar year 2017.	COLE
APPROVED	<b>Tab 26.</b> Request from Public Resources for approval and execution of interlocal agreements between Lake County and the governing bodies of the Lake County Library System member libraries relating to the provision of library services. The fiscal impact for fiscal year 2017 is \$959,290.00 (Expenditure).	COLE
APPROVED	<b>Tab 27.</b> Request from Public Resources for approval and execution of the Fiscal Year (FY) 2016-2017 State Aid to Libraries Grant Application and Agreement. The fiscal impact is \$200,000 (Revenue - Estimate for FY 2016-2017).	COLE
APPROVED	<b>Tab 28.</b> Request from Public Safety for approval to accept Staffing for Adequate Fire and Emergency Response (SAFER) grant to hire 15 firefighters for FY 2017. The estimated fiscal impact for the positions is \$876,390 (FY 2017 Revenue and Expense) and \$898,590 (FY 2018 Revenue and Expense). Starting in FY 2019, the County will be responsible to fully fund all positions. In FY 2017, the County will also be responsible for \$82,500 (FY 2017 Expenditure) of gear and uniforms for the 15 new firefighters. These costs are not covered by the grant.	JOLLIFF
APPROVED	<b>Tab 29.</b> Request from Public Works for approval to execute Second Amendment to Development Agreement between Lake County and The Villages of Lake-Sumter, Inc. regarding a portion of CR 466A in Fruitland Park, to allow for a Pledge of Certificate of Deposit in lieu of a maintenance bond.  Request from Public Works for approval of the Security Agreement – Pledge of Certificate of Deposit in the amount of \$567,659.73 in lieu of requiring a maintenance bond or irrevocable letter of credit, and to authorize the County Manager to execute the agreement.  Request from Public Works for approval to release the Security Agreement – Pledge of Certificate of Deposit in the amount of \$5,317,205.00 that was provided in lieu of the required performance and payment bond or irrevocable	STIVENDER

	<p>letter of credit, and to authorize the County Manager to execute the release of pledge.</p> <p>There is no fiscal impact.</p>	
APPROVED	<p><b>Tab 30.</b> Request from Public Works for approval to accept the final plat for Tuscan Oaks and all areas dedicated to the public as shown on the Tuscan Oaks plat. Tuscan Oaks is a commercial subdivision containing 9 lots. It is located off of SR 46 in the Sorrento/Mt. Plymouth area, Section 30, Township 19 South, Range 28 East. Commission District 4. There is no fiscal impact.</p>	STIVENDER
APPROVED	<p><b>Tab 31.</b> Request from Public Works for approval to accept the final plat for Johns Lake Landing Phase 3 and all areas dedicated to the public as shown on the Johns Lake Landing Phase 3 plat, execute a Developer's Agreement for Maintenance of Improvements Between Lake County and John's Lake, LLC, accept a maintenance bond in the amount of \$53,057.95, execute a Developer's Agreement for Construction and Maintenance of Sidewalk Improvements Between Lake County and John's Lake, LLC, accept a cash surety in the amount of \$44,973.45 for sidewalk construction, accept a cash surety in the amount of \$4,088.49 for maintenance of sidewalk, and execute <b>Resolution 2016-101</b> accepting the following roads into the County Road Maintenance System: Good Hearth Boulevard "Part" (County Road No. 1262) and Gathering Place Circle (County Road No. 1263). Johns Lake Landing Phase 3 consists of 51 lots and is located south of State Road 50, off Hartle Road, in Section 26, Township 22 South, Range 26 East. There is no fiscal impact. Commission District 2</p>	STIVENDER
APPROVED	<p><b>Tab 32.</b> Request from Public Works for approval of the Arthropod Control FY2017 Certified Budget. The fiscal impact is \$32,468.(Grant Funded - Revenue/Expenditure, 100% Grant Funded)</p>	STIVENDER
APPROVED	<p><b>Tab 33.</b> Request from Public Works for approval of and authorization for the Chairman to sign Amendment 1 to the Traffic Signal Maintenance and Compensation Agreement with FDOT. This is an Amendment to the Traffic Signal Maintenance And Compensation Agreement that became effective October 20, 2015. The FY2017 fiscal impact is \$144,522.00 (Revenue).</p>	STIVENDER
APPROVED	<p><b>Tab 34.</b> Request from Public Works for approval and acceptance of the attached list of public right of way deeds that have been secured in conjunction with roadway and/or storm water projects. There is no fiscal impact. Commission Districts 2, 5</p>	STIVENDER

APPROVED	<b>Tab 35.</b> Request from Public Works for approval to advertise for bids for the Sylvan Shores Sidewalk Retrofit Phase 9 project at an estimated cost of \$260,000.00 from the Renewal Sales Tax Capital Projects – Sidewalks Fund. The fiscal impact is \$260,000.00. Commission District 4	STIVENDER
APPROVED	<b>Tab 36.</b> Request from Public Works for approval to release cash funds posted as maintenance surety in the amount of \$28,362.68 for Highland Overlook. Highland Overlook consists of 28 lots and is located South of Highway 50, off Bronson Road, in Section 2, Township 23 South, Range 25 East. There is no fiscal impact. Commission District 1	STIVENDER
PRESENTATION	<b>Tab 37.</b> Dr. Stanley Sidor to present an update on Lake-Sumter State College (LSSC). There is no fiscal impact.	PARKS
APPROVED	<p><b>Tab 38. PUBLIC HEARING</b> Request from Public Resources for approval to award and execute an agreement with Tavares for \$216,597 in Library Impact Fees for design, engineering and construction of an expansion to the Tavares Public Library.</p> <p>Request from Public Resources for approval to reallocate \$25,000 from Library Impact Fees for the demolition of an existing, dilapidated structure that sits on property acquired for the Marion Baysinger Memorial Library, and to install fencing, and clear and grade the site.</p> <p>Request from Public Resources for approval of a two-year extension for the design of the Cagan Crossings Community Library second floor build-out.</p> <p>The fiscal impact is \$216,597 (Expenditure). Commission Districts 1 and 3</p>	COLE
APPROVED	<b>Tab 39. PUBLIC HEARING</b> Request from Fiscal and Administrative Services for approval to authorize and execute <b>Resolution 2016-102</b> to impose Solid Waste Assessment for the collection, management, and disposal of solid waste and recovered materials against assessed property located in Lake County, Florida, for the Fiscal Year beginning October 1, 2016; approve the rate of assessment; approve the assessment roll; and provide an effective date. Please see Exhibit A of the Resolution for rates. The fiscal impact is \$12,528,541.00 (Revenue).	KOONTZ
APPROVED	<b>Tab 40. PUBLIC HEARING</b> Request from Fiscal and Administrative Services for approval to authorize and execute <b>Resolution 2016-103</b> to impose Fire Assessments against assessed property located in Lake County, Florida for the Fiscal Year beginning October 1, 2016; approve the residential rate of \$175, approve the assessment roll, and provide an effective date. Please see page 5 of the Resolution for rates. The fiscal impact is	KOONTZ

	\$17,263,113.00 (Revenue).	
PRESENTATION	<b>Tab 41.</b> Presentation of information on the status of the Employee Health & Wellness Center.	ANDERSON
APPOINTMENT	<b>Tab 42.</b> Appointment of Mr. Robert A. Grenier as an Alternate Member to the Library Advisory Board, to complete a four-year term expiring February 28, 2018.	CAMPIONE
APPROVED	<b>Tab 43. PUBLIC HEARING</b> Request from Fiscal and Administrative Services for the adoption of a tentative millage rate for Lake County General Countywide Levy of 5.1180 mills, the Lake County Voter Approved Debt Levy of 0.1524 mills, the Lake County MSTU for Ambulance and Emergency Services Levy of 0.4629 mills, the Lake County MSTU for Stormwater, Parks and Roads Levy of 0.4957 mills, and the Lake County Fire Rescue MSTU Levy of 0.4704 mills; adopt a tentative budget for the County totaling \$363,722,809; and announce that the final public hearing to finalize the budget and adopt the millage rates will be held on September 27, 2016 at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida. The fiscal impact will be available at the public hearing.	KOONTZ
APPROVED	<b>Tab 44.</b> Request approval of the Interlocal Agreement with Fruitland Park for fire protection and rescue services. This agreement was approved by the Fruitland Park City Council at their meeting held on September 8, 2016.	JOLLIFF
FOR YOUR INFORMATION	Commr. Conner noted that he had a meeting with the County Manager and Kent Adcock, Chief Executive Office for Lake-Sumter Habitat for Humanity, stating that it was a very positive meeting for the relationship between the County and Habitat for Humanity.	CONNER
FOR YOUR INFORMATION	Commr. Parks stated that he appreciated all of the 9/11 Ceremonies that took place around the County honoring the tragedy that occurred on September 11, 2001.  Commr. Parks noted that he had a meeting with Orange County Mayor Buddy Dyer with the purpose to partner with Orlando in sports and tourism, since Lake County has been developing niche sports. He stated that he and staff took Mr. Dyer on a tour around the County to show him the different areas in hopes to continue building the relationship. He added that it could be a good tour to take potential businesses on to show the value of Lake County.  Commr. Parks expressed his condolences to the family of Robert Peraza, who passed away on August 27, 2016, and noted that he intends to write a letter to	PARKS

	<p>Mr. Peraza's family.</p> <p>Commr. Parks stated that the Board received letters from the PEAR Park Committee requesting that a Board of County Commissioners meeting be held at the PEAR Park facilities, and he requested that the Board keep that in mind for a future meeting.</p>	
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