

Family Law Self-Help Forms

To access, via the internet, the appropriate forms please do the following:

- 1) Visit the Fifth Circuit website at www.circuit5.org
- 2) Select Lake County from the link displayed under Self-Help on the home page
- 3) From the list of checklists displayed, **select the checklist that describes the type of case** you wish to file
- 4) Print the checklist selected
- 5) Visit the Florida Courts website at www.flcourts.org
- 6) Select Family Law Forms from the link list displayed under the Self-Help tab on the home page
- 7) From the list of forms displayed, **select and print the forms** which match the forms required by your printed checklist
- 8) **Complete each printed form as indicated**
- 9) Sign and have notarized each form as indicated
- 10) Take the checklist and the **completed, signed and notarized** forms to the Family Court Case Managers for review.

The Family Court Case Managers are located on the 2nd floor of the North Wing of the Lake County Courthouse. Currently, the Self-Help office is open for walk-ins on limited days. Please refer to www.circuit5.org for current information regarding the days and times the Self-Help office is open.

The Family Court Case Managers do not hand out forms. They will only review the following **printed**, and completed documents:

- Dissolution of Marriage/Divorce
- Adult Name Change
- Child Name Change
- Family Name Change
- Paternity
- Disestablishment of Paternity
- Contempt
- Stepparent Adoption (only)
- Modification Paperwork (Dissolution of Marriages, Paternity, and Child Support/time sharing)
- Joint Stipulation (Child Support, Time Sharing)
- Chapter 751 – Temporary/Concurrent Custody by an Extended Family Member
- Simplified Dissolution of Marriage

The Family Court Case managers will **not** review the following:

- Emergency motions/petitions (Except for NEW cases)
- Attorney filed cases
- Department of Children & Family (DCF) cases
- Defaults or Motions

After the Family Court Case Managers review your documents, take your documents with the appropriate filing fee to the Lake County Clerk of Court cashiers in the East Wing on the 1st floor of the Courthouse.

Neither the Family Court Case Managers nor the Clerks at the Lake County Clerk of Courts Office are permitted to give legal advice.