



NEWS Release

LAKE COUNTY CLERK OF THE CIRCUIT COURT & COMPTROLLER • 550 W. MAIN ST. • P.O. BOX 7800 • TAVARES, FL 32778-7800 • WWW.LAKECOUNTYCLERK.ORG
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For immediate release — March 27, 2020

Lake County Clerk's Office encourages customers to 'Skip the Trip' to the Courthouse

TAVARES — The Lake County Clerk of the Circuit Court and Comptroller is encouraging customers who wish to do business with the Clerk's Office to 'skip the trip' to the courthouse by using a variety of available online, over-the-phone, mail, and drop-box deposit services.

- **Pay Traffic Tickets Online:** Civil traffic tickets may be paid online if paid within 60 days of the offense date. Payments of eligible traffic tickets can be made online at www.myfloridacounty.com/traffic_tickets. If paying after the 60-day window, you can make a payment by phone at (352) 742-3846 from 8:30 a.m. to 5 p.m., Monday through Friday.
- **Traffic and Criminal Payments by Phone:** To make a payment by phone, call (352) 742-3846 from 8:30 a.m. to 5 p.m., Monday through Friday. Credit Cards accepted are Visa, MasterCard, Discover, and American Express. The only debit cards which will be accepted are those with the Visa or MasterCard logo. The name on the credit or debit card must match the name on the court case. A 3.5% nonrefundable fee will be charged by the financial service provider for each credit card transaction.
- **Filing Court Documents Online:** Anyone can file a court document online at www.myflcourtaccess.com.
- **Recording Documents Online:** To record documents electronically, contact a verified e-recording vendor. For more details, visit the Lake County Clerk's Official Records Division at www.lakecountyclerk.org/administrative_services/erecording.aspx.



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- **Drop-Boxes:** For those looking to make a next-business-day payment, submit documents for recording, or deliver court documents for filing, the Clerk’s Office offers convenient drop-box locations for these services, which are available 24 hours per day, seven days per week. Check and money order payments to the Clerk’s Office should be made payable to “Gary J. Cooney, Clerk of Court & Comptroller.” Drop-boxes are available at the following two locations:
 - **Downtown Tavares (Guardian Ad Litem/Veterans Services Building)**
418 W. Alfred Street, Tavares
Pickup Time: 2:30 p.m., Monday through Friday (excluding holidays)
 - **Leesburg**
1720 N. Citrus Blvd, Leesburg
Pickup Time: 10:30 a.m., Monday through Friday (excluding holidays)
- **Mail:** Items to be paid, recorded, or filed can be mailed to the Lake County Clerk’s Office at P.O. Box 7800, Tavares, FL 32778. Please allow ample time for delivery and processing.

For a complete summary of all of these services that are available remotely, visit www.LakeCountyClerk.org/Clerk_of_Court/Remote_Services.aspx.

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