

BOARD ACTION  
January 11, 2022

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|  | <p><b><u>EMPLOYEE AWARDS</u></b></p> <p><b><u>FIVE YEARS</u></b><br/>Carmen Carroll, Financial Coordinator<br/>Office of Building Services</p> <p>Jana Quash, Veterans Court Manager<br/>Circuit Judges</p> <p><b><u>TEN YEARS</u></b><br/>Eric Hutson, Firefighter/Paramedic<br/>Office of Fire Rescue</p> <p><b><u>FIFTEEN YEARS</u></b><br/>Barney Gentry, Equipment Operator I<br/>Public Works Department</p> <p>Gregory Holcomb, Office of Public Safety Support Director<br/>Office of Public Safety Support</p> <p>Paul Long, Senior Graphics Designer<br/>Office of Communications</p> <p><b><u>TWENTY YEARS</u></b><br/>Sharon McParland, Office Associate III<br/>Fairgrounds &amp; Events</p> <p>Sherry Scheller, Library Assistant I<br/>Office of Library Services</p> <p><b><u>TWENTY-FIVE YEARS</u></b><br/>Catherine Catusus, Laboratory Supervisor<br/>Public Works Department</p> <p><b><u>QUARTERLY AWARDS</u></b></p> <p><b><u>EMPLOYEE OF THE QUARTER</u></b><br/>Jim Dowling, Senior GIS Analyst<br/>Information Technology Department</p> <p><b><u>SUPERVISOR OF THE QUARTER</u></b><br/>Joanna Buchanan, Quality Assurance Training Officer<br/>Office of Public Safety Support</p> | KOVACS |
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|        | <p><b><u>T.E.A.M. OF THE QUARTER</u></b><br/> <b><u>FLEET &amp; LOGISTICS INVENTORY TEAM</u></b><br/> <u>Office of Public Safety Support</u><br/>         Pat Stephens, Logistics Support Manager<br/>         Arnett Comegys, EMS Mechanical Supervisor<br/>         Diane Back, Procurement Associate<br/>         Tim Baker, Logistics Supervisor</p> <p><b><u>ANNUAL AWARDS</u></b><br/> <b><u>ANNUAL EXCELLENCE IN SERVICE AWARD</u></b><br/>         Chuck Rossi, Service Desk Administrator<br/>         Information Technology Department</p> <p><b><u>ANNUAL PROCESS IMPROVEMENT AWARD</u></b><br/> <b><u>EVERYDAY IS CATURDAY TEAM</u></b><br/> <u>Office of Animal Services</u><br/>         Dr. Christopher Taylor, Veterinarian<br/>         Melisa Moss, Animal Care Technician<br/>         Diane Hagan, Veterinary Technician<br/>         Tia Waryas, Veterinary Technician II</p>  |        |
|        | <p><b><u>COMMISSIONER’S BOARDS AND COMMITTEES UPDATE</u></b></p> <p>Commr. Shields reported on the Elder Affairs Coordinating Council.</p> <p>Commr. Smith reported that he had attended the Tavares Public Library expansion ribbon cutting, noting that the Library Advisory Board was in attendance.</p> <p>Commr. Parks said that Central Florida Expressway Authority (CFX) Board did not meet in the previous month, but that there would be a future meeting.</p> <p>Commr. Campione reported on the Orlando Economic Partnership (OEP), a viewing of the Dr. Mary McLeod Bethune statue, and the Wekiva Wild and Scenic River Advisory Committee. She also mentioned attending a Town of Astatula meeting.</p> <p>Commr. Blake reported on a Careersource Central Florida Consortium meeting, and noted that the December 2021 Children’s Services Council meeting had been cancelled. He also mentioned that on the current afternoon, there would be a Public Safety Coordinating Council meeting.</p> | PARKS  |
| UPDATE | <p><b><u>ARPA UPDATE</u></b></p> <p>Mr. Sean Beudet, Grants Coordinator for the Office of Management and</p>   | BARKER |

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|                 | <p>Budget, presented an update on the American Rescue Plan Act (ARPA). He recalled that on December 7, 2021, the Board approved allocations to the displayed categories and project list, and he indicated that the only change to the project list was that the Lincoln Park Workforce Training Program was added under Lake Technical College (Lake Tech) Transportation Training and Innovation Center, which reduced the amount for the building to \$3.5 million; however, the total allocation did not change. He said that for the requested Lake County Tax Collector City of Leesburg office building, \$2 million was allocated under the revenue replacement category and was now available; furthermore, this now resulted in an increase in the unallocated revenue replacement amount of \$3,003,907. He commented that the first new request was from LifeStream Behavioral Center for facility improvements, noting that included were all of the individual projects comprising the request. He elaborated that the projects were broken down by eligibility, which were listed along with the totals. He then relayed that the subtotal of the eligible LifeStream projects was \$423,875 of the \$3 million requested. He stated that the second new request was from the circuit judges for courtroom technology upgrades, noting that the request was to upgrade 14 courtrooms at approximately \$203,000 each, for a total of \$2,845,000, to help reduce congregate/in-person settings and any backlogs caused by old equipment failure. He said that for the summary of eligible requests, there was \$3 million available under the revenue replacement category; however, this amount would not fund both requests. He asked the Board for their direction on how to proceed with these funding requests, noting that staff’s recommendation was to provide partial funding for the eligible projects to LifeStream Behavioral Center or the circuit judges under revenue replacement.</p> |               |
| <p>APPROVED</p> | <p><b>Tab 1.</b> Request for approval of the minutes of the BCC Meeting of September 1, 2021 (Special Meeting).</p>  | <p>COONEY</p> |
|                 | <p><b><u>CITIZEN QUESTION AND COMMENT PERIOD</u></b></p> <p>Ms. Kim Cronin, a resident on Dewey Robbins Road, commented that the City of Leesburg had approved several annexations for developments in her area. She commented that it was a rural protection area (RPA), and she questioned what else would be approved. She opined that the Hodges Reserve development did not belong on Dewey Robbins Road, and she would have hoped to have more say in the Whispering Hills development. She opined that the Hodges Reserve development did not make any major changes, and she asked the Board to help her and her neighbors’ families.</p> <p>Ms. Deborah Shelley, a resident of Lake County, thanked the Board for the two letters that went to the City of Leesburg regarding the two projects recently annexed into the city and located in the RPA. She expressed</p>   |               |

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|                 | <p>concerns for municipal overdevelopment in a County designated RPA, and relayed her understanding that the RPAs were supposed to provide some measure of protection for certain rural areas. She asked who was responsible for accountability when projects did not meet the statutory requirements, and she indicated concerns for setting in place the process that would affect other RPAs. She asked the Board to consider following the law and buying some time that they could leverage for more meaningful project revisions that were based in conservation design and that were more consistent with the RPA and the existing community. She opined that residents should be afforded the same protections as any other land use with regards to compatibility with new adjacent land uses. She asked the Board to consider following up with the concerns in their letters, and to exercise their authority for accountability.</p> <p>Mr. Ken Cook, a resident of the Town of Howey-in-the-Hills, thanked Commissioner Campione for her participation at City of Leesburg meetings. He said that he lived on 40 acres in the middle of the Whispering Hills project, and he expressed concerns for the number of years that he would be hearing construction nearby. He opined that the RPA had been affected by the City of Leesburg, and he was unsure why it could not be upheld. He indicated concerns for representatives of the Hodges Reserve development requesting to go back to their original request of 40 and 50 foot lots, rather than 50 and 60 foot lots, noting that planning staff had advised 50 and 60 foot lots. He asked the Board to protect the RPA.</p> <p>Dr. Ron Robinson, a resident of Lake County, opined that it was right to uphold the laws and rules. He opined that Dewey Robbins Road was rural and needed to be protected, and he expressed concerns for increased traffic potentially causing accidents for bicyclists.</p> <p>Ms. Jackie Mizak, a resident on Turkey Acres Lane speaking via Zoom Webinar, said that she was adjacent to the Hodges Reserve property. She expressed concerns that the RPAs were at risk for development and for Cities annexing these areas and propagating high density neighborhoods. She urged the Board to consider a vote to go back to their original plan to formally object to at least Hodges Reserve, opining that the development did nothing to work with the surrounding residents or create transitions to the surrounding rural areas. She also indicated concerns for a dangerous situation on Dewey Robbins Road, and for there not being existing infrastructure to support this development.</p> |               |
| <p>APPROVED</p> | <p><b>Tab 2.</b> Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-4)</p> <p>1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall</p>   | <p>COONEY</p> |

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|          | <p>be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office.</p> <p>2. Notice is hereby provided of having received the following items from the City of Eustis: Annexation Ordinance 21-34, corresponding Future Land Use Ordinance 21-35, and corresponding Design District Designation Ordinance 21-36; Annexation Ordinance 21-37, corresponding Future Land Use Ordinance 21-38, and corresponding Design District Designation Ordinance 21-39.</p> <p>3. Notice is hereby provided of having received the Report 2022-059 – Lake County District School Board Comprehensive Annual Financial Report and Federal Single Audit.</p> <p>4. Notice is hereby provided of having received the St. Johns River Water Management District Governing Board’s 2022 meeting schedule.</p> |        |
| APPROVED | <p><b>Tab 3.</b> Request from County Attorney to recommend approval regarding the following County-owned properties:</p> <p>1. Award bid to the highest bidder for purchasing Alternate Keys 3499832 and 3499859.</p> <p>2. Authorize the Chairman to execute any necessary closing documents.</p> <p>The total fiscal impact is \$750.00 (revenue). Commission Districts 5.</p>  | MARSH  |
| APPROVED | <p><b>Tab 4.</b> Request from County Attorney to recommend approval for a waiver of conflict for Gray Robinson regarding its representation of property owners in potential eminent domain discussions or actions related to the Lake Wekiva Trail, Segment 2. There is no fiscal impact.</p>   | MARSH  |
| APPROVED | <p><b>Tab 5.</b> Request from Management and Budget to recommend approval of an interlocal Agreement with the City of Minneola for disbursement of American Rescue Plan Act funds for the purposes of assisting the City with implementing three (3) drinking water service line extensions and one (1) stormwater project to improve lake water quality.</p> <p>The fiscal impact is \$3,430,736 (revenue/expenditure - 100 percent grant funded).</p>   | BARKER |
| APPROVED | <p><b>Tab 6.</b> Request from Agency for Economic Prosperity to recommend approval of the sponsorship agreements with THE Spring Games, LLC to provide up to \$80,000 for the 2022 THE Spring Games NCAA Division III events and \$10,000 for the 2022 THE Spring Games NCAA Division I</p>   | GARCIA |

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|          | <p>events to be held at multiple softball venues across Lake County.</p> <p>The fiscal impact is not to exceed \$90,000 (expenditure - Tourist Development Tax funding) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 2 and 3.</p>  |           |
| APPROVED | <p><b>Tab 7.</b> Request from Fire Rescue to recommend approval to purchase one Pierce aerial ladder truck from Ten-8 Fire Equipment (Sanford, FL) for Lake County Fire Rescue, and to authorize the Director of Procurement Services to execute all implementing documentation. The fiscal impact is \$849,580 (expenditure) and is within, and will not exceed, the Fiscal Year 2022 budget. Commission District 5.</p>   | BARKER    |
| APPROVED | <p><b>Tab 8.</b> Request from Public Safety Support to recommend approval of the Second Amendment to the Lease Agreement with Plaza Truck &amp; RV Center for Lake County Public Safety Support Logistics and Fleet Facility located at 2345 U.S. Highway 27, Leesburg. The fiscal impact is \$91,789.08 (expenditure) in Fiscal Year 2023 and \$94,542.72 (expenditure) in Fiscal Year 2024, both of which will be included in the respective Fiscal Year Budget. Commission District 3.</p>   | BARKER    |
| APPROVED | <p><b>Tab 9.</b> Request from Facilities Management to recommend approval:</p> <ol style="list-style-type: none"> <li>1. Of Contract 22-405 for as-needed electrical services to Base 3, LLC (Ocala, FL), Greenway Electrical Services, LLC dba Gibson Electric (Apopka, FL), Joe Ciceri Public Service, Inc d/b/a Electrical Works (Leesburg, FL) and Prime Electric, L.L.C. (Leesburg, FL); and</li> <li>2. To authorize the Office of Procurement Services to execute all supporting documentation.</li> </ol> <p>The estimated fiscal impact is \$236,000 (expenditure) and is within, and will not exceed, the fiscal year budget.</p> | SCHNEIDER |
| APPROVED | <p><b>Tab 10.</b> Request from Public Works to recommend adoption of <b>Resolution 2022-2</b> to reduce the speed limit from 40 MPH to 35 MPH on Mt Homer Road from US 441 to David Walker Drive and on S. Mt Homer Road from Dora Avenue to US 441 in the cities of Tavares and Eustis.</p> <p>The fiscal impact is estimated at \$400 (expenditure -for sign materials) and is within, and will not exceed, the Fiscal Year 2022 Budget. Commission Districts 3, 4.</p>   | SCHNEIDER |
| APPROVED | <p><b>Tab 11.</b> Request from Public Works to recommend approval to accept the final plat for Las Colinas Phase II-A Partial Replat and all areas dedicated to the public as shown on the Las Colinas Phase II-A Partial Replat, located near Howey-In-The-Hills.</p>  | SCHNEIDER |

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|                           | The fiscal impact is \$1,551 (revenue - final plat application fee). Commission District 3.  |           |
| APPROVED                  | <p><b>Tab 12.</b> Request from Transit Services to recommend:</p> <ol style="list-style-type: none"> <li>1. Approval to apply to the Florida Department of Transportation under the Section 5310 Operating Grant Program for Fiscal Year 2023.</li> <li>2. Adoption of Supporting <b>Resolution 2022-3</b> authorizing Signing and Submission of Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation.</li> <li>3. Approval to accept and implement the grant if awarded.</li> </ol> <p>The fiscal impact is \$442,670 (revenue/expenditure - \$221,335 grant funded and \$221,335 in County funding) and will be included in the Fiscal Year 2023 Budget.</p>  | SCHNEIDER |
| APPROVED                  | <p><b>Tab 13.</b> Request from Transit Services to recommend:</p> <ol style="list-style-type: none"> <li>1. Approval to apply for the Florida Department of Transportation Section 5311 Capital Grant for Fiscal Year 2023.</li> <li>2. Adoption of the Supporting <b>Resolution 2022-4</b> authorizing Signing and Submission of Grant Application and Supporting Documents and Assurances to the Florida Department of Transportation.</li> <li>3. Approval to accept and implement the grant, if awarded.</li> <li>4. Approval of the procurement of vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) Program or through the State of New Mexico Department of Transportation contract (Agreement #: 00-00000-20-00087) with Creative Bus Sales for the procurement of low floor paratransit buses.</li> <li>5. Approval of the procurement of buses through the Second Amendment of the Contract (RFP# P-18-005) between Jacksonville Transportation Authority and Gillig, LLC.</li> </ol> <p>The fiscal impact is estimated at \$1,552,773 (revenue/expenditure - \$1,242,217 in grant funding, and \$155,278 in-kind Toll Revenue Credit, and \$155,278 in County funding), and will be included in the Fiscal Year 2023 Budget.</p> | SCHNEIDER |
| APPROVED                  | <p><b>ADDENDUM CONSENT Tab 19.</b> Request from Public Works to recommend adoption of <b>Resolution 2022-5</b> for "No Parking on Right of Way" signs on Lakeshore Drive and Hull Road in the Clermont area. The fiscal impact is estimated at \$500 (expenditure - sign materials). Commission District 1.</p>  | SCHNEIDER |
| PRESENTATION/<br>APPROVED | <p><b>Tab 14.</b> Presentation and request for approval to advertise a proposed Ordinance codifying a procedure for declaring a Local State of Emergency and setting forth the delegation of powers to provide for Emergency</p>   | BARKER    |

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|                      | Management Powers and Procedures. There is no fiscal impact.<br><br><b>Approved with Board modifications.</b>  |           |
| APPROVED             | <b><u>Tab 15. PUBLIC HEARING:</u></b><br>Recommend adoption and execution of <b>Ordinance 2022-4</b> amending Lake County Code, Appendix E, Land Development Regulations, to revise the criteria pertaining to Accessory Dwelling Units. There is no fiscal impact.  | MARSH     |
| APPROVED             | <b><u>Tab 16. PUBLIC HEARING:</u></b><br>Recommend adoption and execution of <b>Ordinance 2022-5</b> amending Section 11-37, Lake County Code, entitled Affordable Housing Advisory Committee, to remove the requirement that appointments to the committee be made by resolution. There is no fiscal impact.  | MARSH     |
| APPROVED             | <b><u>Tab 17.</u></b> Recommend approval of Real Estate Purchase Agreements between Lake County and three different property owners (Robert and Pamela Meijer; Scott and Mary Waldrop; and Gary Logan) related to the CR455 Extension Project in the Clermont area, contingent upon a simultaneous closing on all three parcels, clear title, and proper due diligence; and authorization for the Chairman to execute any necessary documents. The fiscal impact is estimated at \$2,200,000 (expenditure). Commission District 2.   | SCHNEIDER |
| FOR YOUR INFORMATION | Ms. Marsh noted that the minimum wage was moved to \$12 per hour on October 1, 2021. She explained that historically with public records requests, the County had charged the fee for the lowest paid employee, which used to be \$10 per hour; therefore, they were going to increase this to \$12 per hour. She commented that the Board's policy said that they were supposed to charge the hourly rate of whichever individual fulfilled the request, but from an administrative and a public service perspective, the County charged the lowest paid administrative rate. She explained that they typically invoiced individuals, and that if they were not happy with the rate, then they could modify the request or the County could work with them. | MARSH     |
| FOR YOUR INFORMATION | Ms. Barker relayed that County Offices would be closed on the following Monday, January 17, 2022, in observance of Martin Luther King Jr. Day. She added that a press release was sent out to notify the public.   | BARKER    |
| FOR YOUR INFORMATION | Commr. Shields said that he had a Tourist Development Council (TDC) meeting on the previous day and that they had presentations from their general tourism marketing and their sports marketing. He added that staff also gave a great presentation, and that there were record revenues and economic impacts in the past year.  | SHIELDS   |



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| FOR YOUR INFORMATION | Commr. Shields remarked that he had spoken at a South Lake Chamber of Commerce public policy meeting on Zoom Webinar.   | SHIELDS |
| FOR YOUR INFORMATION | Commr. Smith thanked Commissioner Campione for representing the BCC at a Town of Astatula meeting.  | SMITH   |
| APPROVED             | <b>Tab 18.</b> Recommend approval to Increase the Annual Leave Accrual Limit for Interim County Manager, Jennifer Barker.   | PARKS   |
| FOR YOUR INFORMATION | Commr. Parks said that on the following Friday, he would be presenting a resolution in honor of Dr. Martin Luther King Jr. at the breakfast which was held each year in the City of Leesburg. He stated that he was honored to be part of this, and he thought that all of the Commissioners were encouraged to attend. | PARKS   |